

SALARY BOARD MINUTES

MARCH 10, 2026

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
 Commissioner Kenneth J. Bryan
 Commissioner Timothy Heffernan
 Dorothy "Dottie" Tawney, Chief Clerk
 Laura O'Neil, Admin. Assistant
 Rich Winkler, Solicitor
 Diona Brick, Fiscal
 Laura Anna, Elections
 Justin Wolfe, HR
 Jeannie Ritchey, Treasurer
 Kara Kauffman, Park
 Mark Seigworth, EMA
 Amie Wood-Wessell, HS

Joshua Sterling, Planning
 Jenna Dillon, Planning
 Kara O'Neil, The Derrick
 Pastor David Foote
 Mark Kerr, ORA
 Kip Vitka, RAACA
 Alicia Zabelsky, RAACA
 Herman Chatley, RAACA
 Joseph Behrle, Oil Region Rising
 Abby Brockett, Venango 4-H
 Bre Pritts, Venango 4-H
 Brooke Hoffman, Venango 4-H
 Karter Hoffman, Venango 4-H

Rev. David Foote, Baptist Temple, Polk, said the invocation before the meeting.

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned. The Retirement Board meeting was convened and adjourned.

1. Commissioner Breene called the Salary Board meeting to order at 4:39 p.m.
2. Jeannie Ritchey, Treasurer, made a motion to approve the minutes from the Dec. 9, 2025, Salary Board meeting, seconded by Commissioner Heffernan, aye all.
3. There was no public comment on the Salary Board meeting.
4. Salary Board Items for Consideration:
 - a. Salary Board Items for Consideration, Attachment B:

Attachment B – Salary Board

#	Action		Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Reclassify	From:	190 – Planning	Deputy Director of Planning	FT	80	EXEM	2	
		To:	190 – Planning	Recycling Facility Manager	FT	80	EXEM	2	2/16/26
2	Reallocate	From:	190 – Planning	Land Use Planner	FT	80	NEHR	7	
		To:	190 – Planning	Deputy Director of Planning	FT	80	EXEM	2	2/16/26
3	Abolish		190 – Planning	Chief Appropriations Officer	FT	80	NEHR	7	2/16/26

#	Action	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Create	210 – Domestic Relations	Director of Domestic Relations	FT	80	EXEM	2	3/5/26
<i>Note: Position created temporarily to allow for training with current director.</i>								
<i>Position to be abolished upon retirement of current director, returning complement to 1 Director.</i>								

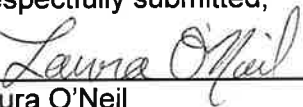
- Commissioner Bryan made a motion to approve the above (Attachment B), seconded by Jeannie Ritchey, Treasurer, aye all.

5. No other business was conducted.

6. There was no public comment.

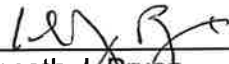
7. Jeannie Ritchey, Treasurer, made a motion to adjourn the meeting at 4:40 p.m., seconded by Commissioner Bryan, aye all.

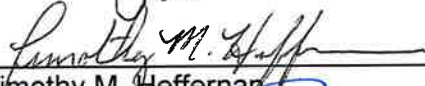
Respectfully submitted,

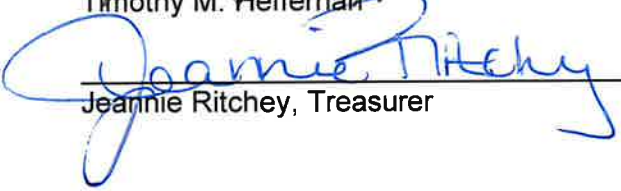

 Laura O'Neil
 Administrative Assistant

Reviewed by:


 Samuel H. Breene


 Kenneth J. Bryan


 Timothy M. Heffernan


 Jeannie Ritchey, Treasurer